

	How to guide: <i>Fitness Center Liability Waivers</i>	Last Modified Date: 6.3.25	Modified by: H. Lenz
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Purpose

Associates who would like access to the Grande on-site fitness centers must complete a liability waiver prior to receiving badge access.

Points of Contact

Haleigh Lenz, Benefits Analyst
 Melissa Drover, HR Technology Manager

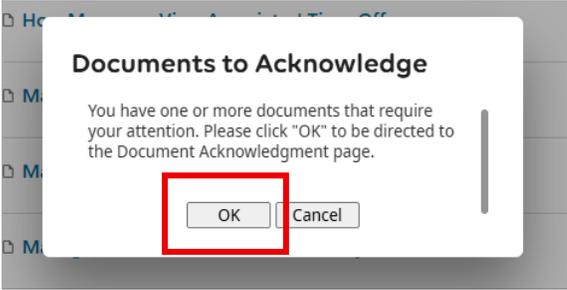
benefits@grande.com

920-952-7555

Procedure

New Associates

1. Log into UKG
 - Hourly Associates: n24.ultipro.com
 - Salaried/SNE Associates: https://grande.ultipro.com
2. *Documents to Acknowledge* will pop up on your screen. Click *OK*.



3. Select the *Fitness Center Waiver and Release of Liability* form.

Title	Category	Status
Fitness Center Waiver and Release of Liability	Benefits	Unacknowledged

4. Under the *Accept* dropdown select *Yes* to acknowledge. Select *No* to decline.

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Fitness Center Waiver and Release of Liability



Document [Fitness Center Waiver and Release of Liability](#)

Category Benefits

Message Please read the entire contents of the attached Fitness Center Waiver and Release of Liability, and select 'Yes' in the 'Accept?' field below to provide your acknowledgement of agreement to each of the included terms, which is required in order to utilize Grande's fitness centers.

By accepting, you also agree you have been given an opportunity to ask questions and fully understand the meaning of the agreement. Additionally, you understand that you should contact Human Resources should you have any future questions or concerns.

Once you accept this agreement you will be granted badge access to the fitness centers within a few days.

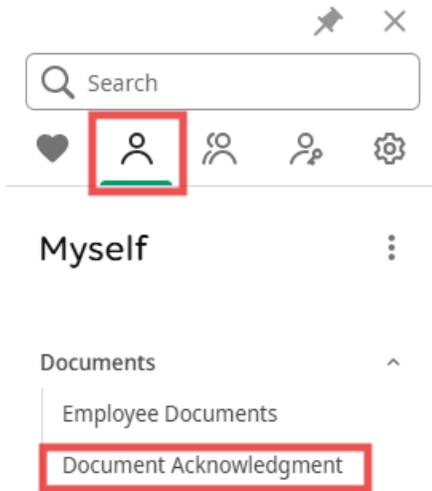
If you decline your agreement by selecting 'No' you will not be able to utilize Grande's fitness centers. However if you wish to utilize the fitness centers in the future, you may come back to this acknowledgement and change your selection in the 'Accept' field to 'Yes' at a later date.

Accept?

- The Benefits Team will grant badge access to fitness center doors within one week of Associates accepting Yes to the liability form.
- NOTE: Document Acknowledgements are not available on the mobile app. This can only be done on the computer/webpage.*

Current Associates

- Log into UKG
 - Hourly Associates: n24.ultipro.com
 - Salaried/SNE Associates: <https://grande.ultipro.com>
- Go to *Myself > Documents >* and select *Document Acknowledgement*



- Select the *Fitness Center Waiver and Release of Liability* form.

Title	Category	Status
Fitness Center Waiver and Release of Liability	Benefits	Unacknowledged

**If the Fitness Center Waiver and Release of Liability form is not listed, contact benefits@grande.com to have the waiver electronically added to your UKG account.*

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4. Under the *Accept* dropdown select *Yes* to acknowledge.

Fitness Center Waiver and Release of Liability

save reset cancel print help

Document

[Fitness Center Waiver and Release of Liability](#)

Category

Benefits

Message

Please read the entire contents of the attached Fitness Center Waiver and Release of Liability, and select 'Yes' in the 'Accept?' field below to provide your acknowledgement of agreement to each of the included terms, which is required in order to utilize Grande's fitness centers.

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Accept?

5. The Benefits Team will grant badge access to fitness center doors within one week of Associates accepting *Yes* to the liability form.